

## UNRESTRICTED MINUTES OF A MEETING OF THE CABINET PROCUREMENT AND INSOURCING COMMITTEE

MONDAY 23 OCTOBER 2023

**Councillors Present:** Councillor Robert Chapman in the Chair  
Cllr Christopher Kennedy and Cllr Caroline Woodley

**Apologies:** Councillor Mete Coban MBE

**Officers in Attendance:** Rotimi Ajilore - Head of Procurement  
Rabiya Khatun - Governance Officer  
Tessa Mitchell - Governance Services Team Leader

**Officers in Attendance Virtually:** Sinead Burke - Head of Property and Asset Management  
Merle Ferguson - Procurement Strategy and Systems Lead  
Timothy Lee - Procurement Category Lead for Health and Social Care  
Lola Olawole - Public Health Commissioning Manager  
Patrick Rodger - Senior Lawyer

### 1 **Apologies for Absence**

1.1 Apologies for absence were received on behalf of Cllr Coban.

### 2 **Terms of Reference of the Cabinet Procurement Insourcing Committee 2023/24**

2.1 Members considered the revised Terms of Reference of the Cabinet Procurement Insourcing Committee, which came into effect on 4 September 2023.

#### **RESOLVED:**

**To note the revised Terms of Reference of the Cabinet Procurement Insourcing Committee contained within the refreshed Council Constitution, which came into effect on 4 September 2023.**

### 3 **Declarations of Interest**

3.1 There were no declarations of interest.

**4 Urgent Business**

4.1 There was no urgent business to consider.

**5 Notice if Intention to Conduct Business in Private and Representations Received**

5.1 There were no representations to consider.

**6 Deputations/Petitions/Questions**

6.1 There were no deputations, petitions or questions to consider.

**7 Unrestricted Minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023**

7.1 Members considered the previous unrestricted minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023.

**RESOLVED**

**That the unrestricted minutes of the Cabinet Procurement and Insourcing Committee held on 4 September 2023 be agreed as a true and accurate record of proceedings.**

**8 CHE S250 Planned Internal Works Contract Award**

8.1 Sinead Burke, Head of Property and Asset Management introduced the report seeking approval of a contract for Planned Internal Works for qualifying homes in line with the Council's planned seven-year programme which had been directly called off the Fusion 21 framework. The programme was expected to deliver internal improvements for up to 700 homes.

8.2 Following the introduction, Members of the Committee asked questions which were responded to as follows:

- It was clarified that one apprenticeship was offered for every £1m annual spend in a contract. However, due to the nature of this contract and apprenticeships taking two to three years to complete it would be a challenge to give the exact number of apprenticeships as many apprentices were rotated every few months on different programmes to gain training.
- As part of improving the standard of council homes through the planned internal works including energy efficiencies, any issues identified during the Housing Health and Safety Rating System survey such as damp or mould and heating upgrades would be deemed necessary works and carried out under this programme. More extensive energy efficiency works would have to be undertaken under a separate programme financed by the Social Decarbonisation Fund, and a report would be submitted to committee imminently.
- With regard to Contractor A being approached before the other contractors, it was stated that many suppliers from different external frameworks had been approached to price the works but the pricing had varied as a result of

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base pricing. Contractor A had declined the opportunity to price the works in May 2022 due to high inflation rates and price uncertainty within the construction market and Contractor B had submitted a price that had been reviewed by Council staff and the external Cost Consultant firm that had recommended it did not represent value for money. In 2023 the council approached the Fusion 21 framework and Contractor C had submitted pricing based on continuity of works which had represented value for money.

**RESOLVED:**

**To approve the award of a 2 year contract to Contractor C for planned internal works to council housing stock, with a further year to complete instructed works, at a value of up to £8m, which has been directly called-off the Fusion 21 framework.**

**9 Exclusion of the Public and Press**

**RESOLVED:**

**THAT the press and public be excluded from the proceedings of the Cabinet Procurement Insourcing Committee during consideration of Exempt items 10 and 11 on the agenda on the grounds that it is likely, in the view of the nature of the business to be transacted, that were members of the public to be present, there would be disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972 as amended.**

**10 CHE S250 Planned Internal Works Contract Award (Exempt Appendices)**

10.1 The discussion relating to the exempt appendices is contained within the exempt minutes.

**11 Urgent Exempt Business**

11.1 There was no restricted urgent business to consider.

**Duration of the meeting: 5.30 - 5.55 pm**

Cllr Robert Chapman  
Chair of the Cabinet Procurement and Insourcing Committee